



2019/2020 Highlands Sprint Series

SUPPLEMENTRY REGULATIONS PART ONE & TWO FOR ALL ROUNDS

1. JURISDICTION:

This event is a **National Race Meeting** running a **Clubman's Race Series**, promoted by the **Highlands Motorsport Club Inc** to be held at **Highlands Motorsport Park, Cromwell** on the dates as listed in clause 4.

The meeting will be held under these Supplementary Regulations, the MotorSport NZ National Sporting Code and its Appendices and Schedules particularly Appendix Four, Schedule Z being the Standing Regulations for all Race Meetings, Appendix Five, and Appendix Two, Schedule A – Driver and Vehicle safety. The meetings will be organised under a MotorSport NZ National Permit.

The MotorSport NZ Permit Number is: **TBA**

2. MAJOR OFFICIALS:

- 2.1 **Organiser:** Tony Adamson
Contacts: 029 442 2746
entries@highlands.co.nz
PO Box 431, Cromwell, 9342
www.highlands.co.nz
- 2.2 **Secretary of the Meeting:** Caroline Cullimore
Contacts: 021 478 955
entries@highlands.co.nz
PO Box 431, Cromwell, 9342
www.highlands.co.nz
- 2.3 **Officials of the Meeting:**
- | | |
|---------------------------------------|---------------|
| Clerk of the Course: | Clarke Hotton |
| Assistant Clerk of the Course: | Steve Hansen |
| Stewards: | TBA |
| Pit Lane / Volunteer Manager: | Tony Adamson |
| CRO: | Mike Sheehan |
| Chief Scrutineer: | Dan Barlow |
| Circuit Light operator: | Doug Hey |

A list of the Officials of the Meeting will be posted on the Official Notice Board which is located outside the Race Secretaries office.

3. SPRINT SERIES DATES:

ROUND 1	6th October 2019	Race Day	Sprint Series Races
ROUND 2 & 3	23rd & 24th November 2019	Race Day	Sprint Series Races
ROUND 4	18th April 2020	Race Day	Sprint Series Races
PRIZE GIVING	18th April 2020	Pit Lane Building	After Race Day

3.1 **Venue:**

Highlands Motorsport Park, Cromwell, 9310

Circuit – Circuits A&C combined – 2.96km

Maps of the Circuit combinations are in Schedule 2 of these Supplementary Regulations

3.2 **Postponement, Cancellations, Abandonment & Organisers Rights:**

The Organisers reserve the right to cancel or abandon the Meetings or part thereof, under the following circumstances:

a) If less than 40 entries in total are received by the closing date for entries.

b) For reasons of Force Majeure.

c) The Club will make every endeavour to provide the necessary manning levels for all practices and racing for this Series. If for any reason, on the day these minimum manning levels cannot be reached or sustained the Club reserves the right, in consultation with the Meeting Steward/s, to alter, amend or abandon the meeting, wholly or in part.

d) Should a Meeting or part thereof be cancelled any entry fee refund or partial transfer will be made at the discretion of the Organisers.

e) Should the program run late due to accidents, weather or other unforeseen circumstances the organisers have the authority to reduce race lengths to ensure the day ends prior to track operating restriction.

4.0 **CLASSES:**

Providing sufficient entries are received for each class races will consist of Sprint Series Races.

Sprint Series races will take place for the following Classes.

The times refer to one lap of the Highlands Motorsport Park A&C Circuits combined.

Class 1 and 2 will be combined (Group A), Class 3 and 4 will be combined (Group B).

Class points and penalties will still apply for the series you entered.

You must select you preferred class on the entry form. If you are unsure as to which class you should be entered to, please contact entries@highlands.co.nz

Class 1 - faster than 1:20

Class 2 - between 1:20 and 1:23.999

Class 3 - between 1:24 and 1:26.999

Class 4 - slower than 1:27

4.1 **Eligible Vehicles:**

Sprint Series:

Round 1 of the sprint series will also include a round of the 2019 Radical Australia Cup.

Vehicles must comply with Appendix 2 Schedule A of the MSNZ Motorsport Manual. A minimum 4 strap harness is recommended (refer to Schedule A for full belt requirements) If you have any other queries please contact the organiser.

No single seaters are eligible for this series, the organiser may consider single seaters in the future upon demand.

A logbook is required.

Vehicles must have a minimum of a MSNZ approved half Roll cage.

All vehicles must be in a tidy and clean condition. It is recommended that a photo of the car is emailed to entries@highlands.co.nz for suitability.

Tyres are free.

4.2 Mufflers:

All cars must be fitted with an effective muffler during the course of the event. Cars exceeding 95dBA will be removed from the Circuit, and only permitted to re-join the Meeting after the car has been quietened.

REMEMBER 95dBA IS A LIMIT NOT A TARGET

4.3 Transponders:

Highlands Motorsport Park uses the MyLaps Timing system.

Each competitor will need a MyLaps transponder fitted correctly to their vehicle.

All MyLaps car transponders will work on the circuit.

Rental Transponders are available at \$50 including gst per round.

MyLaps transponders are also available to purchase as follows:

MyLaps transponder are no longer available for outright purchase, the transponders are sold only with a subscription which includes lifetime warranty and insurance* (*see terms and conditions on the MyLaps website)

Transponder cost is included in the prices below:

1 year subscription + transponder (rechargeable) \$230.00 incl GST

2 year subscription + transponder (rechargeable) \$330.00 incl GST

5 year subscription + transponder (rechargeable) \$595.00 incl GST

Direct wired transponders are also available please ask re pricing.

To order a transponder or book a rental transponder, email – entries@highlands.co.nz

MyLaps Transponders are used at all New Zealand circuits.

CREDIT CARD DETAILS MUST BE PROVIDED FOR RENTAL TRANSPONDERS FOR PAYMENT OF ANY DAMAGE OR LOSS OF THE TRANSPONDERS.

4.4 Competition Numbers:

Preference will be given to cars with permanent race numbers and those competing in the series (4 rounds), and thereafter numbers will be allocated at the discretion of the Race Secretary and are not subject to change.

The provision of race numbers is the responsibility of the competitor. Competition numbers shall comply with Appendix Two Schedule A 6.2 or be of acceptable size and contrast to be clearly legible to race officials when the vehicle is moving at race speed.

4.5 Sprint Series Race, Qualifying and bonus Points:

Series points for all series classes will be as follows (1st to last finisher):

75,67,60,54,49,45,42,39,36,33,30,28,26,24,22,20,18,16,14,12,10,8,6,4,2,1.

Race 4 (Fast & Furious Race) will have bonus points - *Full placing points will be allocated for position when safety car is deployed and then full placing points for race finish.*

Joker Card – All **FULL** series competitors will be allocated one Joker Card. The Joker Card can be used for anyone (1) of the four (4) rounds. The Joker Card must be submitted to the Race Secretary before

the start of Qualifying. On the completion of the selected round, the competitors accumulated round points will be doubled.

4.6 Breakout Penalty's:

If you set a faster lap time than the time limit in your class ("Breakout Time") you will be penalised with a **50** point deduction. If you go faster than your Class **Breakout Time** in any 3 races/qualifying sessions, you will be shifted automatically into the next fastest class. Should you wish to shift class at any time you must come and see the category manager. This will be at the Category Managers discretion.

When you are moved to another Class your current Championship points will be transferred over, unless your change of Class is due to a Change of Vehicle and then rule 4.14 applies.

4.7 Race Day Schedule: (Provisional)

Full details emailed out to competitors prior to each round and will also be available at documentation.

4.8 Sprint Series Race Formats:

Practice: There will be 1 x 20 min Practice Session. "Breakout Time" Penalty's will not apply to the Practice Session.

Qualifying: There will be 1 x 20min Qualifying session. "Breakout Time" Penalty's WILL apply to the Qualifying Session.

Race Format: There are planned to be 3 x 6 Lap races and 1 x 8 Lap "Fast and Furious" final race: at each round. Race starts will be "Rolling" as per Appendix 4, Schedule Z, Article 8.3

"Fast and Furious" Final race (Race 4) will be the following format:

Rolling race start as per 4.9, at the end of lap three the safety car lights will flash and the Safety car will be deployed to pick up the leader and let the field close (max 2 laps), once the safety car light goes out the restart will be in accordance with the provisions of Appendix 4, Schedule Z, Article 14 of the current New Zealand Motorsport Manual.

4.9 Starting Procedures Sprint Series Races:

For all Race starts, Vehicles will proceed from the pits on a formation lap to the start grid. Drivers will form up on the grid in their allocated starting box (position). At all rounds the starting procedure will be a Rolling Start in accordance with the provisions of Appendix 4, Schedule Z, Article 8.3 of the current New Zealand Motorsport Manual.

Race 1: Starting positions will be determined in order of qualifying times with the fastest car on pole position.

Race 2: Starting positions will be determined in order of finish position from Race 1.

Race 3: Reverse Grid by Class. Starting positions will be determined in order of finish position from Race 2 with each Class finishing order reversed. (Group 1): Class A competitors to the front followed by Class B. (Group 2): Class C competitors to the front followed by Class D.

Race 4: Starting positions will be determined in order of finish position from Race 3.

4.10 Pit Lane Closure:

- (a) Pit exit will be closed during all Sprint Races utilising A&C track.
- (b) Pit exit will be managed during Practice and Qualifying, allowing tyre pressure checks etc to be carried out.

4.11 Pit Lane General:

- (a) The prescribed Pit Lane Line is the Red line painted in pit lane parallel to the garage fronts.
- (b) Competitors must not paint lines on any part of the pit garage or lane.
- (c) No person under the age of sixteen (16) years except competitors will be permitted in Pit Lane.
- (d) Children in the enclosed pit and paddock areas must be under parental Control at all times.
Children are prohibited from riding pit bikes, bicycles, scooters or using roller blades in these areas.
- (e) No Spark Generating Devices are permitted in Pit Lane
- (f) The use of any kind of two (2) or four (4) wheeled motorised bike, moped, skates, roller blades and or scooters in the paddock area is prohibited, unless prior approval from HMP.

4.12 Pit Lane Signalling Bay:

Viewing in this area is for teams and competitors only, all persons must stay behind the control barrier, access to the signalling openings is only for emergency and at the discretion of the Motorsport officials.

4.13 Pit Lane Parking:

- (a) There will be 3 metre pit areas available on the concrete pit area facing pit lane, these will be available on a first come first served basis
- (b) All other parking will be along the back fence of the rear pit area, with overflow parking in the lower Pit Paddock.

4.14 Change of Vehicle:

You are able to change vehicles during the Series – However Championship points will only carry over if you are in the same class as your previous vehicle. If you change up or down class your points will start from scratch. (Note: you may stay in your current class with a change to a slower vehicle to maintain your championship points.)

5. ENTRY CLOSING DATES, ENTRY FEES & ACCEPTANCE OF ENTRY:

5.1 **Entry Closing Dates:**

The entry closing date at normal fees for the series (entry into 4 rounds of the 2019/20 SPRINT SERIES) is 13th September 2019 by 5.00pm. All four (4) rounds must be pre-paid for the series discount to be given, no other discount will be offered for other rounds. We have a track limit of 40 (20 per class) for the Sprint Series, make sure to get your entry in early to avoid missing out.

Entry for each round of the Sprint Series closes as on the following dates at 5.00pm:

MEETING	Normal entries	Late entries
ROUND 1	13 th September 2019	Thereafter
ROUND 2 & 3	1 st November 2019	Thereafter
ROUND 4	27 th March 2020	Thereafter

Entries will all be completed online by following the link below:

[HIGHLANDS SPRINT SERIES ENTRY FORM](#)

5.2 **Entry Fees:**

Series entry per round

Entry fee content	Normal Closing Fee	Late closing fee
Basic fee (includes 2 competitor passes)	\$197.50	\$197.50
MotorSport NZ Participation Levy & Permit	\$53.00	\$53.00
Health and Safety Levy	\$28.75	\$28.75
Motorsport NZ Official's fees	\$21.50	\$21.50
Late fee	N/A	\$100
St Johns	\$97.75	\$97.75
Sub Total	\$346.52	\$433.47
GST	\$51.98	\$65.03
Total Entry Fees (Inc. GST)	\$398.50	\$498.50

Competitors entering "The Series" (all four (4) rounds) and paying prior to table in clause 5.1 will receive a discount of \$354.20

The total for committing to all four rounds will be **\$1239.80** including GST.

5.3 **Competitor Volunteer Program:**

All competitors who enter a race meeting at Highlands will have to either provide a volunteer to go into the ballot for that race meeting or pay a \$100 volunteer fee which will cover any events in that race seasons. For more details <https://highlands.co.nz/competitor-volunteer-program/>

5.2 **Acceptance of Entry:**

Due to the limited number of spaces in the Sprint Series races, competitors will be emailed upon acceptance to the series, competitors entering all 4 rounds will get priority of competitors entering single rounds.

5.4 **Entry fee refunds policy:**

Series Entry (paid for full series): If a competitor has to withdraw from one or more Rounds, there will be NO refund. If you withdraw from the full Series up to five (5) days before the First Round a full refund less processing fee will be provided. (Processing fee: \$49.00)

Per Round Entry (paid for one round): If a competitor has to withdraw from the Meeting prior to the event, a full refund less processing fee providing the withdrawal is communicated directly, telephoned or emailed through to the Race Secretary two (2) days prior to the meeting to which the withdrawal pertains. (Processing fee: \$49.00)

A verbal message via another competitor is not acceptable as a sufficient notice of withdrawal.

Please Note: With the lodging of an entry, the competitor has entered into a contract with the Organiser. Do not assume a refund will be a matter of course. Entry fees may be transferred to a subsequent round of the series.

6.0 **COMPETITOR REQUIREMENTS & UNDERSTANDING:**

6.1 **Licence Requirements:**

Sprint Series Races

1. The driver must hold as a minimum a C Grade Competition Licence.
2. If the Entrant is other than a driver, an Entrants licence in the name of the Entrant is required.
3. Current Motorsport New Zealand affiliated Club membership.
4. Hold a current full NZ drivers licence.

6.2 **Competitors Briefing:**

A drivers briefing will be held outside the Race Secretaries office as per the Race Schedule which will be posted on the Highlands Motorsport Park website under EVENTS – Sprint Series

6.3 **New Drivers:**

Any driver who has not previously competed at the circuit, or a competitor who is competing for the first time or who have competed in 3 race meetings or less must indicate that fact on the entry form and attend the New Drivers Briefing session. The new drivers briefing will be held outside the Race Secretaries office as per the Race Schedule which will be posted on the Highlands Motorsport Park website under EVENTS – Sprint Series.

6.4 Competitor understanding:

In signing the entry forms competitors (Entrant and Drivers) are deemed to fully understand the MotorSport NZ National Sporting Code and its relevant Appendices and Schedules. In particular:

- The National Sporting Code Articles pertaining to protests and competitors obligations, and
- Schedule Z Articles detailing Flag signals and Code of Conduct.

7.0 DOCUMENTATION & SCRUTINEERING AUDIT INSPECTION:

7.1 Documentation:

Will take place at the Control Tower Race Secretaries office commencing at approximately 7:00am prior to each event and concluding at 9.00am

7.2 Scrutineering Audit Inspections:

These inspections will occur concurrently with documentation. During the documentation process you will be advised whether your vehicle is to be subjected to audit. You should assume that your vehicle is going to be subjected to audit and as a consequence is in readiness to be taken to the audit venue immediately after you have concluded documentation. The audits will take place at the Technical garage located in the Control Tower building.

8. DUMMY GRID / ASSEMBLY AREA:

The pit lane concrete area will be given priority to Sprint Series competitors, who have entered all 4 rounds,

This will be a first to enter to get allocated a pit space in this area, all other vehicles will be pitted in the rear area of the pit lane inside the pit compound.

Dummy grid will be at front of Pit Lane.

GENERAL INFORMATION:

Fuel:

Competitors are reminded to ensure that they are familiar with and abide by the MotorSport NZ Code of Practice – Fuel Handling. This can be found on the MotorSport NZ website – www.motorsport.org.nz

Driver Safety Equipment:

Please make sure you are up to date with the MSNZ requirements for all personal Safety equipment including the recent update on fire proof underwear. The use of **Head and Neck restraints** at Highlands circuit is now mandatory. In the Motorsport NZ Manual, Appendix Two -Schedule A – 4.2 has a list of approved Helmet and FHR Standards. These will be checked during scrutineering.

Schedule 1 A & C Circuit

