



Race Meeting April 2019

Highlands Festival of Speed

Saturday 6th & Sunday 7th April 2019

Highlands Motorsport Park, Cromwell
Supplementary Regulations – Part 1

1. JURISDICTION:

This event is a National Race Meeting, promoted by Highlands Motorsport Park at the Highlands Motorsport Park Circuit, Cromwell, Otago. Highlands Motorsport Club Inc is the organising club.

The meeting will be held under these Supplementary Regulations, the MotorSport NZ National Sporting Code and its Appendices and Schedules particularly Appendix Four, Schedule Z being the Standing Regulations for all Race Meetings and Appendix Two, Schedule A - Driver and Vehicle Safety Requirements.

The MotorSport New Zealand Permit Number is – TBA

2. MAJOR OFFICIALS

2.1 **Organising Committee:** Tony Adamson, Kynan Yu, Caroline Cullimore, Josie Spillane, Heather Lindsay, Dan Ross.

2.2 **Secretary of the Meeting:** Caroline Cullimore
PO Box 431,
Cromwell, 9342.

2.3 Officials of the Meeting

Clerk of the Course:	Deb Day
Assistant Clerk of the Course:	TBC
Steward of the Meeting:	TBC
Competitor Relations Officer:	Mike Sheehan
Chief Scrutineer of the Meeting:	Dan Barlow
Assistant Scrutineers:	Andrew Wardell

Judge of Fact

Starting and Finishing: TBC
Technical: Dan Barlow
Noise: TBC
Pit Lane: Tony Adamson
Accident Investigator: Lindsay Read

3. VEHICLE REQUIREMENTS

The Meeting Organisers have scheduled races for the following vehicle classes or types:

Pre 65 Racing
Mainland Muscle
Highlands Modern Classics – 1979 to 1999
Highlands Nostalgic Classics – 1978 and older
Formula Libre

Please supply previous classic race history and a current photo of your vehicle with your entry to assist with class and entry verification.

4. ENTRY CLOSING DATES & ENTRY FEES

4.1 Entry Closing Dates

The entry closing date at normal fees is Friday 22th March 2019 at 5.00pm.

Entries received by the category after the normal fee closing date may be subject to late fee of \$100.00 +GST. Faxed or emailed entries will be accepted however the Secretary of the Meeting should receive the original of the entry form no later than **3 days** after the despatch of the emailed entry.

Entries should be forwarded to: Secretary of the Meeting
entries@highlands.co.nz
Highlands Motorsport Park
PO Box 431
Cromwell 9342

4.2 (i) Entry Fees – All Categories

Entry fee content	Normal Closing Fee	Late Closing Fee
Basic Fee (Includes 2 competitor passes)	\$194.75	\$194.75
Motorsport NZ Participation Levy – includes fees	\$63.06	\$63.06
Health and Safety Levy	\$25.00	\$25.00
St Johns Levy	\$60.67	\$60.67
Late Fee	N/A	\$100
Sub Total	343.48	\$443.48
GST	\$51.52	\$66.52
Total Entry Fee	\$395.00	\$510.00

Includes 1 x Competitors / Service Vehicle Carpark Pass

4.2 (ii) Multi Class Entry – All Classes

Competitor may enter multiple classes, this is at the discretion of the organisers and only if there are spaces available within that class.

The cost to multi entry will be your class entry plus \$250.00 incl gst. You must have entered a class prior to electing to run multi classes.

4.3 Entry Refunds:

(1) The Organisers advise that entry fees will only be refunded in full or in part under the following conditions;

- (a) Non-acceptance of entry ----- **Full refund**
- (b) Cancellation of the Meeting prior to the commencement of documentation ---- **Full refund**
- (c) Withdrawal in writing prior to the close of normal entries ---- **Full Refund.**
- (d) Withdrawals after normal entry closing but before the start time listed for documentation ---- **75% entry refund.**
- (e) Withdrawals after the start time listed for documentation ---- **NO Refund.**

NOTE: All tickets issued to the competitor for the meeting must be returned as a prerequisite to any refund consideration.

(2) The Organisers confirm that entry fees will not be refunded for;

- (a) Withdrawals or failure of a competitor to advise of non-appearance at the meeting after the commencement of documentation,
or
- (b) Abandonment or cancellation of the meeting after the commencement of documentation.

5. COMPETITOR REQUIREMENTS AND UNDERSTANDING:

5.1 Licence Requirements:

The driver must hold as a minimum a MSNZ C Grade Competition Licence. Historic Racing Licence or CAMS Nation Grade Race licence or higher or other FIA licence and a Trans- Tasman Visa valid for the event or a National Grade Race licence or higher with an authorisation from a foreign ASN.

If the Entrant is other than a driver, an Entrants licence in the name of the Entrant is required.

5.2 Competitors Briefing:

A drivers briefing will take place behind Pit Lane at 9:00am on Saturday 6th April 2019. **All competitors are to attend.**

A written briefing will also be issued at documentation as an addendum to this and must be signed for by the competitor or team manager.

5.3 New Drivers:

Any driver(s) who have not previously competed at Highlands Motorsport Park, or who are competing as one of their first three race meetings must indicate the fact on the entry form and attend the New Competitors Briefing session. This briefing will be held immediately after the driver's briefings and is compulsory to attend.

5.4 Competitor understanding:

In signing the entry forms competitors (Entrant and Drivers) are deemed to fully understand the current NZ MotorSport National Sporting Code and its relevant Appendices and Schedules.

In particular:

- (a) The National Sporting Code Articles pertaining to protests and competitors obligations, and
- (b) Schedule Z articles detailing Flag signals and Code of Conduct, and
- (c) MotorSport New Zealand Code of Practice for Motorsport Fuel - Storage and Handling.

5.5 Driver Safety Equipment:

Please make sure you are up to date with the MSNZ requirements for all personal safety equipment including the recent update on fire proof underwear.

The use of Frontal Head and Neck Restraints (FHR) at Highlands circuit is now mandatory. There is a list of approved helmet and FHR standards in the MSNZ Manual – Appendix Two – Schedule A – 4.2.

6. DOCUMENTATION & SCRUTINEERING:

6.1 Documentation:

Will take place at Highlands Motorsport Park Race Secretary's Office.

Located at the rear of the Pit Lane building at the following times:

Friday 5th April 2019: 2:00pm – 5:00pm

Saturday 6th April 2019: 7:00am – 9:00am

Competitors must bring all relevant items for sign in.

PLEASE ENSURE YOUR RACE LICENCE IS VALID AND NOT OUT OF DATE

6.2 Scrutineering Audit Inspections:

Will take place at Highlands Motorsport Park simultaneously with Documentation as above at the Technical Garage.

Competitors will be advised at documentation if their vehicle has been selected for audit.

7. POSTPONEMENT OR CANCELLATION OF MEETING:

Pursuant to National Sporting Code, Article 13, the organisers advise that if less than 80 entries are received by the entry closing date, the meeting may be postponed or cancelled.

Should there be less than 15 entries received for any of the classes proposed in Article 3 of these Supplementary Regulations by the entry closing date, the organisers reserve the right to cancel that class or amalgamate it with another class at their sole discretion.

8. RACE FORMATS

8.1 Free Practice / Qualifying

There will be 1 x 20 min Free Practice session and 1 x 20min Qualifying session for all classes on Saturday 6th April 2019.

8.2 Racing

Races for Pre 65, Mainland Muscle, Highlands Modern Classics, Highlands Nostalgic and Formula Libre will be around the 4.1km GT Circuit, these will be standing start races (Formula Libre will be a rolling start), grid positions will be determined by the qualifying times of each category, and then grids will be determined by Race placing's for the remainder of the Races.

9. TIMEKEEPING:

All classes will be electronically timed by HMP MyLaps timing system.

Operational MyLaps transponders must be correctly fitted for all practice sessions, qualifying sessions and races.

For those competitors who do not own their own MyLaps transponder, hire units are available from the Race Secretary's office for \$50.00. This charge is additional to the Entry Fee. Please notify us on your Entry Form if you need a transponder so one can be allocated, failure to do so will result in needing to purchase a transponder.

10. GARAGES / PADDOCK AREAS AND ACCESS:

10.1 Allocation

Booking of Pit lane marquees will be allocated on a first in first served basis. The price per Marquee space (1 x car) is \$380 inc GST. Paddock allocation will be at the discretion of the Organiser. Paddock Pit spaces will be allocated on arrival. Parking up of transporters etc is not permitted without first checking with the Administrator and/or their nominee on site for specific final parking allocation.

The "Paddock Area" is for competitor's cars and tenders, to gain access the enclosed Paddock Area a **COMPETITOR VEHICLE ACCESS** sticker must be displayed (ONLY ONE PER COMPETITOR). All other vehicles are to be parked in the public parking area.

As paddock space is very limited competitors are reminded of the need to occupy a minimum of space as possible.

No Transporters or Trailers will be parked in the main Pit Area, all Transporters will be allocated a Parking space in a separate area of the pits. Please let us know if you have a transporter and its length to ensure we can allocate you space to park it.

Trailers are to be removed from the paddock and placed in the trailer park area (along the berm between the Public Car Parking area and rally Cross as directed by the Pit Lane Manager) in such a manner so as to keep access ways clear at all times.

Competitors will have their Marquees open by 8.00am each morning of the Saturday and Sunday of the Event to allow the public to view from the front and rear.

No more than 60% of the tent maybe covered at the rear of the Marquee at any time during the Event for the purpose of public viewing.

10.2 Pit Lane

- (a) The prescribed Pit Lane Line is the Red line painted in pit lane parallel to the garage fronts.
- (b) Competitors must not paint lines on any part of the pit garage or lane.
- (c) No person under the age of sixteen (16) years except competitors will be permitted in Pit Lane.
- (d) Children in the enclosed pit and paddock areas must be under parental Control at all times.
Children are prohibited from riding pit bikes, bicycles, scooters or using roller blades in these areas.
- (e) No Spark Generating Devices are permitted in Pit Lane
- (f) The use of any kind of two (2) or four (4) wheeled motorised bike, moped, skates, roller blades and or scooters in the paddock area is prohibited, unless prior approval from HMP.
- (g) Closed in footwear is mandatory in the pit areas at all time.

10.3 PIT LANE WALL VIEWING AREA

Viewing in this area is for teams and competitors only, all persons must stay behind the chain fence, access to the signalling openings is for emergency and the Motorsport officials only.

10.4 NO SMOKING

HMP Pit Paddock which includes the Assembly area, Control Tower, Pit Lane, Lower Support paddock and Circuit has been designated a **NON-SMOKING AREA**

NO ENGINES ARE TO BE STARTED BEFORE 7.30AM AND AFTER 8.00PM

10.5 Pack in and Pack Out

Here at Highlands, it is our philosophy that as well as putting on a great event for competitors, we are responsible to put on a great event for our fans too. Therefore, we operate in a manner not dissimilar to a car show. Gates will be open on Friday for you to unload your cars and settle in.

Pack out can commence from 2pm on Sunday we ask you stay around as long as possible to let the fans enjoy the show.

You can pack up your tools tents etc, we ask that you please wait as long as possible to take your cars out, this is also a safety requirement with the public in the Pit areas.

General Information

A. PIT LANE SPEED

A reminder to competitors - In accordance with Appendix 4 Sch. Z - the maximum pit lane speed is 40 Km/h effective from the pit lane entry demarcation line where the 40 kph sign is located. The restriction ends at the pit exit demarcation line.

B. NO SMOKING

HMP Support Paddock which includes the Assembly area, Control Tower, Pit Lane and Circuit has been designated a **NON-SMOKING AREA**.

C. CIRCUIT DESCRIPTION AND TRACK RECONNAISSANCE:

Track Description

Length: 4.1 km (GT Circuit)

Surface: Asphalt / Polymer blend

Pole Position: Driver's Right

D. NOISE LIMIT: MAXIMUM PERMITTED NOISE LEVEL

The maximum permitted noise level is 95db(A). Appendix 2 Schedule A, 3.8 Noise levels NZ MotorSport Manual No. 35.

It is the policy of the Highlands Motorsport Park to Black Flag any competition vehicle exceeding this level. These vehicles may not resume competition until such time as repairs are carried out to the satisfaction of the appropriate official.

Any further breach of the noise level will result in the competition vehicle being penalised further and excluded from the Meeting.

The Clerk of Course will be Judge of Fact in these matters

Track operating hours times are strictly from 8am until 6pm

E. WASTE OIL

All waste oil is to be placed in the waste oil container located at the end of the paddock garages or in Gasoline Alley, Oil waste containers are marked accordingly.

Oil is not to be tipped into rubbish bins or onto the ground anywhere on the circuit.

F. SECURITY

Security will be in place on Friday and Saturday night of the event from 6.00pm to 6.00am.

All competitors are advised that the Paddock gates are secured over night, with roving security in place, however teams are responsible for the security of their own vehicles and equipment.

G. ADVERTISING

There is to be no advertising banners, sales outlets or promotional displays allowed at the circuit without the express prior approval of HMP.

H. COMPETITOR PASSES

It is a condition of entry that crews must wear/carry their ticket/wristband at all times. Extra weekend passes are available at \$50.00. These can be pre purchased at the Race Secretary Office on Friday 6th April. These are weekend passes and there is no limit to the amount purchased.

HMP reserves the right to check tickets at random. Anyone not having the appropriate passes risks being removed from the grounds, or paying the gate entry charge. Your co-operation is requested.

I. FUEL

Competitors are reminded that they are required to be familiar with the MotorSport New Zealand Code of Practice for Motorsport Fuel - Storage and Handling. Details are available on the MotorSport New Zealand Website:

<http://www.motorsport.org.nz/sites/default/files/motorsport/documents/fuel/Code-of-Practice-Fuel.pdf>

HMP will have fuel available over the Race Meeting at set time from the Fuel Depot (refer to the Circuit Map for location)

Fuel Types

- 98 Octane
- 91 Octane
- 100 Octane
- Diesel

This is a pay as you use system, either by Credit Card or BP Cards (except 100 octane which is Credit Card or Eftpos only), no credit is given for fuel not used. No fuel will be accepted for return.

J. FLAG SIGNAL LIGHT SYSTEM

As per Appendix Four Schedule Z art 11.1 of the Motorsport Manual No.35, Drivers will be signalled by a Motorsport NZ approved signal light system, at the Circuit's Flag points.

The lights layout and operation are specified in Schedule Z, Article 11.2 – amendment 35015, 18 January 2013 and Addenda

Start Lights, Flags and Signal Boards will continue to be used at the Start/Finish line.

Should an issue or fault with the signal light system develop, signalling to Drivers will revert to flags.

K. LOCATION OF OFFICIAL NOTICE BOARD

Race Secretary Office – Rear of Control Tower Building

L. ASSEMBLY AREAS FOR ALL SESSIONS

L.1 For Practice, Qualifying & Races competitors in Marquees/PitLane will be from Pit Lane, for all other classes the Assembly Area is at the far end behind the Control Tower Building.

Drivers will be informed of their allocated grid position that they are to take up on the Starting Grid.

L.2 Formation Lap (Warm Up):

For All Classes cars will be released from pit lane to do one formation lap prior to gridding up. When the last car arrives the start sequence will commence, competitors are reminded as per Schedule Z there shall be no Practice Starts and weaving is only permitted across no more than 50% of the Track width and that all weaving shall cease from Light Point 16.

L.3 Parc Fermé:

Parc Fermé is located at the rear of the Control Tower building.

M. TESTING

Any vehicle competing in any HMP meeting found to be used outside the pit area in any testing or other activities will be excluded from the meeting, all Motorsport activities are to be performed on the circuit at the allocated times.

Vehicle operating times are from 8am until 6pm, this includes engine start-ups outside racing hours.

M.1 Friday Test day:

In support of this meeting a Test Day has been organised for the entered competitors at a cost of \$195 per competitor. All competitors that wish to avail themselves to this opportunity must report to the Race Secretary office to sign the terms and conditions indemnity form and pay the appropriate fee **before** testing.

N. RECOVERY

Meeting organisers and tow truck operators will not accept responsibility, for any damage caused to any race car during any recovery or relocation operation, at the meeting. It is the race car owner's responsibility to provide a means of towing or lifting at both the front and rear of the car.